



City of Palm Coast Minutes

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

City Council Business Meeting

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member David Sullivan

Tuesday, April 7, 2026

5:30 PM

City Hall - Jon Netts Community Wing

City Staff

Michael McGlothlin, City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session. Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

A. PROCLAMATIONS AND PRESENTATIONS - 5:30 P.M.

1. PROCLAMATION - APRIL 12-18, 2026, AS NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

Mayor Norris and Mr. McGlothlin presented the proclamation to Flagler County Sheriff's Office staff members.

Christina Mortimer, Flagler County Sheriff's Office, shared about the Sheriff's Office dispatch center and thanks for the support.

City Council shared comments and appreciation for the Sheriff's Office staff.

2. PROCLAMATION - WATER CONSERVATION MONTH

Mayor Norris and Mr. McGlothlin presented the proclamation to Utility staff.

Brian Roche, Utility Director, shared comments and thanks.

City Council shared thanks to the Utility staff.

3. PROCLAMATION - PARKINSON'S AWARENESS MONTH

Mayor Norris and Mr. McGlothlin presented the proclamation to members of the community.

Renee Shoner, with the Parkinson's Flagler Palm Coast group, shared comments.

4. PROCLAMATION - FAIR HOUSING MONTH IN PALM COAST

Mayor Norris and Mr. McGlothlin presented the proclamation.

Valerie Clymer, Flagler County Affordable Housing Committee, shared thanks and details of an upcoming Housing Fair.

Ms. Gonzalez shared additional details about the resources that will be available at the upcoming fair.

City Council shared comments and thanks.

5. PRESENTATION - 25 YEAR ICMA RECOGNITION

Mr. Kelton, on behalf of the Florida City and County Management Association, provided the recognition.

B. CALL TO ORDER

Mayor Norris called the meeting to order at 6:00 p.m.

C. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

D. ROLL CALL

City Clerk Kaley Cook called the roll. All members were present.

E. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) This agenda item has a thirty (30) minute limit.
- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
- (5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) make their comments concise and to the point;
 - (b) not speak more than once on the same subject;
 - (c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (d) obey the orders of the Mayor or the City Council; and (e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her

remarks on the subject within the remaining designated time limit. Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting. Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

Mark Stancel discussed a code enforcement violation at his neighbor's home and inconsistent enforcement.

Jeani Duarte discussed a boil water notice that is missing from the City's website, wanted the 3/17 minutes to be corrected, discussed Charter language, unanswered questions, and transparency and accountability.

A resident (name not provided) asked about the status of projects, why there are project delays, flooding on Rymfire, and issues with e-bikes on sidewalks.

Bruce Stone discussed disrespectful behavior.

John Gilliard discussed commercial vehicles, increased parking in swales, residential traffic issues, and asked Council to look deeper.

Lori Torentino discussed Palm Coast as an incorporated City, dog licensure, and lack of residents licensing their dogs.

Gary Kunnas asked what has been done for residents, discussed items that have been ignored, and poor planning.

Dennis McDonald discussed the search for a Deputy City Manager, Chief of Staff and additional assistant positions, and federal employee pay scales.

Jeremy Davis discussed the rain today, levels during sustained rainfall, impacts from neighboring elevated homes, and preservation of records.

Vice Mayor Pontieri replied to public comments regarding pet licensure fees, review of equal code enforcement, and parking commercial vehicles in residential areas.

Council Member Miller highlighted a one commercial vehicle per household limit and pet licensure fees.

Mr. McGlothlin shared details of Code Enforcement and assigned zones, boil water notices, and that Mr. Kelton was the City's first City Manager.

Ms. Kershaw shared about boil water notices and the notification process.

Mayor Norris discussed the City's e-bike ordinance and asked Mr. McGlothlin to address flooding on Rymfire.

F. APPROVAL OF MINUTES

6. MINUTES OF THE CITY COUNCIL: MARCH 17, 2026, BUSINESS MEETING

Mayor Norris discussed Charter language and public comments.

Attorney Duffy shared a reminder for procedure to seek approval of the minutes.

Motion by Council Member Sullivan, seconded by Council Member Gambaro, to approve the Minutes of March 17, 2026, Business Meeting. The motion passed unanimously.

Mayor Norris replied to the comments from Ms. Duarte.

G. RESOLUTIONS

7. RESOLUTION 2026-44 APPROVING A WORK ORDER FOR DESIGN SERVICES FOR TOWN CENTER BOULEVARD WIDENING

Mayor Norris read the title into the record.

Council discussed lack of state appropriations, funding options, and design costs. Mr. Cote provided the requested details.

Sean Castello, Traffic Engineer II, presented the topic to Council. Topics presented included: Town Center Boulevard concerns, potential roadway improvements, short-term improvements, and the request for approval.

City Council held discussion on the following topics: request for alternative options, funding, working with the CDD to make sure that we are using the funds in the best way possible, the area as one of the biggest complaints received, traffic pattern, taking increased traffic flows into consideration, crosswalk signalization, reducing danger, effectiveness of byways, potential for the work to be done overnight during non-peak hours, amendments, and funding sources for repaving and patching.

Motion by Council Member Gambaro, seconded by Vice Mayor Pontieri, to approve the Resolution approving a work order for design services for Town Center Boulevard widening.

Public comment:

Mark Stancel discussed modernization of the Town Center roundabout, not spending money on items that aren't needed, and addressing the dire needs.

Mark Webb discussed a prior request for a roundabout and residents not knowing how to use a roundabout.

Tony Amaral asked for the timeframe to implement the short-term solutions.

Mr. Castello and Mr. Cote provided the details as requested.

Passed

Approved – Vice Mayor Pontieri, Council Member Gambaro, Council Member Sullivan, Council Member Miller, Mayor Norris

Vice Mayor Pontieri asked Mr. Cote to provide details that were referenced by Mr. Stancel during public comment.

8. RESOLUTION 2026-45 APPROVAL OF A GUARANTEED MAXIMUM PRICE (GMP) CONTRACT AMENDMENT FOR CONSTRUCTION SERVICES, ENGINEERING SERVICES, AND A PROJECT CONTINGENCY FOR THE WASTEWATER TREATMENT FACILITY NO.1 ELECTRICAL UPGRADES

Mayor Norris read the title into the record.

Mr. Roche provided key details of the item.

City Council held discussion on how this will improve the system and summary of costs.

Helena Alves, Financial Director, shared details of the utility bond.

Motion by Council Member Gambaro, seconded by Council Member Miller, to approve a guaranteed maximum price (gmp) contract amendment for construction services, engineering services, and a project contingency for the wastewater treatment facility no.1 electrical upgrades

*Public Comment:
There were none.*

Passed

Approved –Council Member Gambaro, Council Member Sullivan, Council Member Miller, Vice Mayor Pontieri, Mayor Norris

H. CONSENT

Motion by Vice Mayor Pontieri, seconded by Council Member Miller, to approve the consent agenda and pull item 10 from the consent agenda.

*Public Comment:
There were none.*

The motion passed unanimously.

9. RESOLUTION 2026-46 APPROVING PROPOSED TERMS WITH SPECTRUM FOR INTERNET AND RELATED SERVICES

10. RESOLUTION 2026-XX APPROVING A COMPREHENSIVE COMPENSATION AND BENEFIT SURVEY WITH EVERGREEN SOLUTIONS, LLC

Motion by Vice Mayor Pontieri to table the item to the next business meeting, seconded by Council Member Sullivan. The motion passed unanimously.

City Council held lengthy discussion on the topic including in-house versus external study, results of the study, use of the results, and prior direction given to staff.

Lisa Lynch, Human Resources Manager, provided details as requested.

Mr. McGlothlin and Attorney Duffy highlighted prior Council direction and staff time spent on the item thus far.

Kyle Berryhill, Interim Deputy City Manager, discussed the strategic action plan process and priority, the difference between an in-house and external study, and looked for Council direction.

Vice Mayor Pontieri asked if staff can include a projection of staff time so that Council can compare in-house cost to contractor cost and comparison for cost for other cities when the item returns at the April 21, 2026, Business Meeting.

Council Member Gambaro asked to include the specific meeting when this was approved and for Council to receive the meeting date, link to the recording, and minutes.

Public comment:

Denise Henry supported handling the item in-house and that all data can be verified through research.

Mark Stancel stated that if you have confidence in your HR staff, then there shouldn't be a conflict. If you don't trust them, then go external to save money.

Council Member Miller replied that he has full trust in the HR staff and did not want to make them a target or have others question their motives.

- 11. RESOLUTION 2026-47 APPROVING A MASTER SERVICES AGREEMENT WITH RCM UTILITIES, LLC FOR PUMP STATION IMPROVEMENTS**
- 12. RESOLUTION 2026-48 APPROVING A MASTER SERVICES AGREEMENT WITH PALMETTO ELECTRIC INC., FOR PEP PUMP PANEL AND SYSTEM UPGRADE**
- 13. RESOLUTION 2026-49 APPROVING PIGGYBACKING THE SOURCEWELL CONTRACT RFP 010925 WITH VERMEER CORPORATION FOR THE PURCHASE OF TREE MAINTENANCE EQUIPMENT, ATTACHMENTS, AND ACCESSORIES ON AN AS NEEDED BASIS**
- 14. RESOLUTION 2026-50 APPROVING THE PIGGYBACK OF THE STATE OF FLORIDA DMS CONTRACT WITH PETROLEUM TRADERS CORPORATION FOR THE PURCHASE OF BULK FUEL, GASOLINE, AND DIESEL PRODUCTS FOR THE CITY'S FLEET AND EQUIPMENT**
- 15. RESOLUTION 2026-51 APPROVING THE FIRST AMENDMENT OF MASTER SERVICES AGREEMENT CONTRACT RFP-PW-25-33 WITH CERES ENVIRONMENTAL SERVICES, INC., FOR DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES**

I. PUBLIC PARTICIPATION

Mark Webb gave accolades to the City Manager and staff for the availability of the entire agenda packet on the City's website.

J. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Gambaro discussed the vision for economic development, a problem with land and buildings, compatibility, encouragement to clearly define what this looks like going forward, and the needed discussions. Additionally, Council Member Gambaro shared about an upcoming event and discussed affordable housing.

City Council continued discussion on the topic and further discussed the lack of land availability in Town Center and an upcoming scheduled workshop item related to the topic.

Council Member Miller discussed a recent fiber internet outage, caused by a contractor hitting the line, and asked for consent to direct City Attorney Duffy to review current ordinances, requirements, and potential fines.

Attorney Duffy shared that this is in progress, that the City is limited, but that he and staff are working to see what may be done.

Council Member Miller shared that Council Member Sullivan was the winner of a bracket and discussed donation of the money.

Vice Mayor Pontieri shared about an event at the Flagler County Historical Society and SMART outdoor concert series. Additionally, Vice Mayor Pontieri discussed earlier public comment regarding positions and asked for a history of the positions.

Mr. McGlothlin shared the history of the position of the Assistant City Manager.

Vice Mayor Pontieri highlighted that the first Council Member and City Manager were in attendance this evening.

Vice Mayor Pontieri sought consensus to reorder the agenda and put consent items at the beginning of the agenda. City Council concurred.

Attorney Duffy highlighted that he will amend the Council Policies and Procedures to reflect the change and present to Council for approval at a future meeting.

Mayor Norris discussed the FOIA from Blaise Ingoglia, current Chief Financial Officer of Florida, and discussed where the City fell within the methodology.

Ms. Alves discussed the methodology and that the City of Palm Coast was within 5% of the calculation.

Council Member Gambaro shared comments from Mr. Ingoglia that the City is in good shape.

Council Member Miller highlighted that an extra \$1 million was added to the budget specifically for roads.

Mayor Norris stated that he would like the City to cut ad valorem by \$8-10 million dollars, consider selling the Southern Recreation Center, was not in favor of the onsite employee clinic as discussed at a recent meeting, and shared comments from the Sheriff regarding the clinic.

Vice Mayor Pontieri shared additional details of the Sheriff's Office health insurance program and encouraged not being persuaded by one opinion.

Vice Mayor Pontieri believed this to be a more appropriate discussion for the upcoming Strategic Action Plan and budget workshops.

Mayor Norris stated that he wants the City to cut, trim, and become as lean as possible.

Vice Mayor Pontieri requested to see the reserves, discussed having sufficient reserves for the first year if property taxes were eliminated, and analysis for the first budget meetings.

Vice Mayor Pontieri highlighted that the City had to transfer \$2.5 million dollars because of the lack of impact fees funds, discussion of cuts that detrimentally affect quality of life while at the same time being sued for trying to allow development to pay for itself, the need to look at the bigger picture, growth in government because of the incredible population influx after Covid, and that we have done very well fiscally for what we have had to deal with.

City Council continued discussion on infrastructure investments, the comments and methodology of Mr. Ingoglia, and budget.

K. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

No items.

L. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. McGlothlin thanked Mr. Berryhill for stepping into the Interim Deputy City Manager role.

Vice Mayor Pontieri thanked Chief Clark for temporarily taking on the Fire Chief role during this time.

M. ADJOURNMENT

The meeting was adjourned at 8:48 p.m.

*Respectfully submitted by: Kaley Cook, CMC, FCRM
City Clerk*