



City of Palm Coast Agenda

Community Center
305 Palm Coast Pkwy NE
Palm Coast, FL 32137
www.palmcoast.gov

PARKS AND RECREATION ADVISORY BOARD

Chair Philip McClure
Vice Chair Julia Walthall
Board Member Megan Rizzo
Board Member Agnes Lightfoot
Board Member John Subers
Alternate Board Member DeAnna O'Flaherty
Alternate Board Member Kelsey McManus

Wednesday, June 24, 2026

4:30 PM

Palm Coast Community Center

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Public comments on issues on the agenda or public participation shall be limited to 3 minutes.
- Other matters of concern may be discussed as determined by Committee during the meeting.
- If you wish to obtain more information regarding the agenda, please contact the Parks and Recreation Department at 386- 986-2323.
- In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the ADA Coordinator at 386-986-2570 at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- The City of Palm Coast is not responsible for any mechanical failure of recording equipment.
- Any person who decides to appeal any decision with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is audio recorded for public record and transparency.

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

B. ROLL CALL & QUORUM

C. APPROVAL OF MINUTES

1. **APPROVE MINUTES OF THE PARKS AND RECREATION ADVISORY BOARD: MAY 27, 2026 MEETING**

D. NEW BUSINESS

2. **PRESENTATION - DEVELOPMENT OF RECREATIONAL FACILITIES FOR CHILDREN AND TEENAGERS IN PALM COAST, FLORIDA PETITION**
3. **PRESENTATION - STRATEGIC ACTION PLAN**

E. STAFF & BOARD MEMBERS COMMENTS

F. PRESS AND CITIZEN COMMENTS

G. ADJOURNMENT

City of Palm Coast, Florida
Agenda Item

Agenda Date: June 24, 2026

Agenda Item: C.1

Department	PARKS AND RECREATION	Amount
Division	PARKS AND RECREATION	Org/Account #
Subject: APPROVE MINUTES OF THE PARKS AND RECREATION ADVISORY BOARD: MAY 27, 2026 MEETING		
Presenter:		
Attachments: 1. Minutes		
Background:		
Recommended Action: APPROVE MINUTES OF THE PARKS AND RECREATION ADVISORY BOARD: MAY 27, 2026 MEETING		



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Chair Philip McClure
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Wednesday, May 27, 2026

5:30 PM

Palm Coast Community Center

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A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair McClure called the meeting to order at 5:32pm

B. ROLL CALL & QUORUM

Chair McClure called the role. All Board Members and Alternates were present.

C. APPROVAL OF MINUTES

1. APPROVE MINUTES OF THE PARKS AND RECREATION ADVISORY BOARD: APRIL 22, 2026, MEETING

Motion made to approve as presented by Board Member Subers and seconded by Board Member Rizzo.

Motion passed unanimously.

D. NEW BUSINESS

1. PRESENTATION - PARKS MASTER PLAN

Facilitator James Hirst presented the topic to the Board.

The Board discussed the Parks Master Plan goals & objectives and reviewed progress made by the Parks & Recreation Department in implementing recommendations identified in the Plan.

Motion to have a Board Member to follow up with Northeast Florida Regional Council (NEFRC) regarding the trail signage project findings by Vice Chair Walthall and Seconded by Board Member Rizzo.

Vice Chair Walthall was selected – Motion passed.

Mr. Hirst will provide Vice Chair Walthall with a contact.

E. STAFF & BOARD MEMBERS COMMENTS

1. PARKS AND RECREATION ADVISORY BOARD MEETING TIME DISCUSSION

Chair McClure presented the topic to the Board

Motion to have the meeting change from 5:30pm to 4:30pm by Vice Chair Walthall and Seconded by Board Member Rizzo

Motion passed unanimously

Motion to have the meeting to be 1 hour & 30 minutes meetings (4:30 pm – 6:00pm), with a cap of 2 hours by Board Member Subers and Seconded by Board Member Rizzo.

Motion passed unanimously.

Mr. Hirst reminded the Board about the upcoming Beats & Eats event on May 28th and invited the Board to attend the July's Parks and Recreation Month proclamation at the June 16th City Council meeting.

F. PRESS AND CITIZEN COMMENTS

Dewey Schoenfelder, Palm Coast resident, requested to use the lacrosse goals at Indian Trails Sports Complex.

G. ADJOURNMENT

The meeting was adjourned at 6:47pm

Respectfully submitted by: Katelyn Anderson, Recording Secretary

City of Palm Coast, Florida Agenda Item

Agenda Date: June 24, 2026

Agenda Item: D.2

Department	PARKS AND RECREATION	Amount
Division	PARKS AND RECREATION	Org/Account #
Subject: PRESENTATION - DEVELOPMENT OF RECREATIONAL FACILITIES FOR CHILDREN AND TEENAGERS IN PALM COAST, FLORIDA PETITION		
Presenter: Natalia Zhuzha		
Attachments:		
Background: A resident-submitted petition has been received requesting consideration of additional recreational amenities and infrastructure for children and teenagers within the City of Palm Coast. The petitioner will present the request to the Parks and Recreation Advisory Board for discussion and consideration.		
Recommended Action: FOR PRESENTATION AND DISCUSSION ONLY		

City of Palm Coast, Florida Agenda Item

Agenda Date: June 24, 2026

Agenda Item: D.3

Department	PARKS AND RECREATION	Amount
Division	PARKS AND RECREATION	Org/Account #
Subject:	PRESENTATION - STRATEGIC ACTION PLAN	
Presenter:	James Hirst, Director of Parks and Recreation	
Attachments:	1. Presentation	
Background:	The City Council Strategic Action Plan establishes the City's key priorities and objectives. Staff will provide an overview of the Strategic Action Plan and the direction provided by City Council regarding future priorities and initiatives with Parks & Recreation.	
Recommended Action:	FOR PRESENTATION ONLY	