



City of Palm Coast Minutes

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

City Council Workshop Meeting

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member David Sullivan

Tuesday, July 14, 2026	9:00 AM	City Hall - Jon Netts Community Wing
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City Staff

Michael McGlothlin, City Manager
Marcus Duffy, City Attorney
Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session. Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

A. CALL TO ORDER

Mayor Norris called the meeting to order at 9:00 a.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C. ROLL CALL

Deputy City Clerk Alison Palmer called the roll. All members were present.

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes.
And pursuant to the City Council's Meeting Policies and Procedures:

- (1) This agenda item has a thirty (30) minute limit.
- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.

- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
- (5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
- (a) make their comments concise and to the point;
 - (b) not speak more than once on the same subject;
 - (c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (d) obey the orders of the Mayor or the City Council; and
 - (e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting

Mayor Norris provided the rules and procedures of public participation.

Public participation opened at 9:02 a.m.

Jeani Duarte discussed stomach bugs, water, boil water notices, City Council, and the City Charter.

Bruce Stone discussed traffic light timing, safety devices, flooding, and water problems.

Barbara Faye discussed Chapter 8 of the City Code of Ordinances regarding animal control and recommended several specific changes to the Ordinance.

Public participation closed at 9:10 a.m.

Mr. McGlothlin responded that he will follow up with Ms. Faye.

Council Member Miller responded to Ms. Faye and asked Council for consensus to ask Community Development to look at the recommendations from Ms. Faye and best practices from around the state. Council gave consensus.

Council Member Sullivan responded to Mr. Stone.

E. PRESENTATIONS

1. PRESENTATION - PROPOSED FISCAL YEAR 2027 GENERAL FUND, IT OPERATIONS, AND FACILITIES BUDGET AND TRIM RATE OPTIONS

Mayor Norris read the title into the record.

City Manager Michael McGlothlin addressed Council regarding the general fund, recommended pathways to a balanced budget based on approved SAPs and service level expectations, and that staff strongly recommends an increase of the millage to 4.2296 as a starting discussion point for budget deliberations.

Gwen Ragsdale, Budget & Procurement Manager, and Helena Alves, Director of Financial Services, presented the item to Council.

Topics presented included: General Fund Revenue Sources and Unrestricted Revenues.

Jay Gardner, Flagler County Property Appraiser, presented on the Homestead Exemption and the property tax initiative scheduled for the November ballot, and provided a handout to Council.

Mr. Gardner provided a response to Council questions.

Ms. Alves continued the presentation. Topics included: General Fund Revenue Projections, General Fund Expenditures, General Fund Full Time Positions, the Flagler County Sheriff's Office contract, Department Budgets including Community Development, Fire, Parks & Recreation, Public Works, and IT, Non-Departmental Budget, Options not Currently Funded, Maximum Millage Rate Options, and next steps.

Ms. Ragsdale, Ms. Alves, Mr. Zobler, Chief Berryhill, Mr. Hirst, Mr. Mancill, Mr. Akins, and Mark Strobridge, Flagler County Sheriff's Office, provided a response to Council questions.

Council held additional discussion on the Southern Rec Center, uses for the fund balance, COLA versus merit raises for staff, and setting the millage rate.

Council held discussion on the topic and provided consensus to set the maximum millage rate at 4.2296.

Vice Mayor Pontieri asked for consensus to: keep the Flagler Humane Society contract at \$156 per animal, try to find 2 FTEs for Public Works, staff to provide merit increase figures, staff to look at SRC costs and revenue, and to be provided the Code Enforcement budget as a complaint-based model versus route. Council provided consensus.

Public comment:

Sherry Sanders discussed the SRC and pickleball memberships, and asked that they look at family and senior memberships and holding tournaments to increase revenue.

Tony Amaral discussed the budget presentation, asked Council to look at the priorities, and discussed service levels for Code.

Dan Gibson discussed the SRC budget and asked Council to talk to the community and not make rash decisions.

2. PRESENTATION - APPROVAL TO UTILIZE UNUSED PRE-APPROVED PROJECT FUNDS

Mayor Norris read the title into the record.

Carl Cote, Director of Stormwater and Engineering, and James Hirst, Director of Parks & Recreation presented the item to Council.

Topics presented included: Indian Trails Sports Complex parking lot progress, new field safety netting, new batting cages, replacing fencing, additional parking at the Southern Recreation Center, and a skate park.

Mr. Cote and Mr. Hirst provided a response to Council questions.

Council provided direction to pursue the batting cages, all safety improvements, and parking at SRC, and future consideration for a skate park.

Public comment:

Todd Miller from Palm Coast Little League complimented City staff, discussed his experiences at City parks, and thanked Council.

Carter Ramirez thanked Council, discussed his love of skateboarding, discussed current skating facilities in Palm Coast, and asked Council to invest in a modern concrete park.

Francesco Casignida discussed skate parks and advocated for a new skate park in Palm Coast.

Todd Weekman advocated for a skate park, for a more central location, and discussed that skate parks are more foundational.

Justin O'Neill advocated for a concrete skate park for skating and as a place to hang out.

Keelan O'Neill advocated for a skate park, and for it to be in a more central location.

Caden Olsen advocated for a skate park.

Sherry Sanders discussed investment in SRC and parking.

Council thanked all of the advocates for the skate park.

City Attorney Duffy asked Mayor Norris to explain SAP for the audience.

Mayor Norris discussed the SAP.

Council Member Miller asked if there is any funding for a skate park in the budget discussed today. The City Manager responded that it is unfunded.

Council asked staff to come back with location options and design costs in August.

Council recessed at 1:45 p.m.

Council reconvened at 2:05 p.m.

3. RESOLUTION 2026-XX APPROVING THE NUISANCE ABATEMENT INITIAL ASSESSMENT

Mayor Norris read the title into the record.

Barbara Grossman, Code Enforcement Manager, and Caitlyn Norberg, Code Enforcement Technician, presented the item to Council.

Topics presented included: the process, history, and timeline, public nuisance abatement violations, nuisance abatement assessments, rates of return, and repeat offenders.

Ms. Grossman provided a response to Council questions.

*Public comment:
There were none.*

4. RESOLUTION 2026-XX APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FEDERAL FISCAL YEAR (FFY) 2026 (FY 2026/27) ANNUAL ACTION PLAN

Mayor Norris read the title into the record.

Jacqueline Gonzalez, Site Development Coordinator, and Jose Papa, Senior Planner, presented the item to Council.

Topics presented included: CDBG program history and background, the FFY 2026 Action Plan, CDBG project and programs, allocation of funds, and next steps.

*Public comment:
There were none.*

5. PRESENTATION - COMMUNITY DEVELOPMENT BLOCK GRANT RECOMMENDED UPDATES

Mayor Norris read the title into the record.

Jacqueline Gonzalez, Site Development Coordinator, and Jose Papa, Senior Planner, presented the item to Council.

Topics presented included: CDBG updates.

Ms. Gonzalez provided a response to Council questions.

*Public comment:
There were none.*

F. PUBLIC COMMENTS

Remainder of Public Comments is limited to three (3) minutes each.

There were none.

G. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Gambaro asked Mr. McGlothlin for an update on the three-way stop at Royal Palms. Commander Bernie Woodward, Flagler County Sheriff's Office, provided a response.

Council Member Sullivan encouraged people to vote.

Vice Mayor Pontieri thanked participants in the Children's Business Fair and discussed the Tortugas baseball game on Friday.

Mayor Norris discussed the 38th anniversary of his joining the army.

H. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

There were none.

I. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

There were none.

J. ADJOURNMENT

1. AGENDA WORKSHEET AND CALENDAR

The meeting was adjourned at 2:35 p.m.

*Respectfully submitted by: Alison Palmer
Deputy City Clerk*